



Form Id

STUDENTS' APPLICATION FORM

THE ADMISSION OFFICE

ABBI CREATION FASHION COLLEGE

P. O. Box TN 1084, TESHIE -NUNGUA ESTATE

TEL: +233 244 366 791 | 0209985056 | 0208135138

E-mail: manncurry@yahoo.com

Info@abbicreation.com

Website: www.abbicreation.com

Please use **BLOCK LETTERS** and tick the appropriate box when completing this form.

Title Mr. Mrs. Ms Miss Other (Please Specify)

Surname

First Name

Previous Name (If applicable or if name has changed)

Date of Birth
DD MM YYYY

Sex Male Female

Nationality

Marital Status Religion

Address

Hometown Region

Contact Email

Provide 2 passport pictures with your name at the back

APPLICANT'S PARENT / GUARDIAN / NEXT OF KIN / SPONSOR

Title Mr. Mrs. Ms Miss Other (Please Specify)

Name

Occupation Contact Number.....

Address Email

Relation with Applicant



PROGRAMMES AND CODES

SCHOOL OF FASHION DESIGN	SCHOOL OF EVENTS MGT. & DECOR	SCHOOL OF BEAUTY	SCHOOL OF BUSINESS	SCHOOL OF LANGUAGES
Fashion Design ---- FD 01	Event Management And Planning ---- SOE 01	Hair & Make-Up --- SOE 01	Banking & Finance - SB01	French Comm.--- SL01
Bridal Fashion and Make-Up ---- FD 02	Event Decoration - SOE 02	Massage Therapy - SOE 02	Accounting —SB02	English Comm.--- SL02
Footwear and Accessories ---- FD 03 Design		Cosmetology —SOE 03	Business Management & Planning —SB03	
			Marketing —SB04	
			Entrepreneurship - SB05	
			HRM - SB06	
			Administration SB07	
			Secretarial Studies --- SBO8	
			Purchasing & Supply ---- SB09	
			Computing for Business & Management —SB10	

PROGRAMMES PREFERENCE

Please state the code and full title of the Programme to which you are applying. You may list up to three choices. Your choices will be considered in series starting with your first choice.

FIRST CHOICE

PROGRAMME CODE

PROGRAMME TITLE

SECOND CHOICE

PROGRAMME CODE

PROGRAMME TITLE

THIRD CHOICE

PROGRAMME CODE

PROGRAMME TITLE

SESSION OF CHOICE

PLEASE TICK THE SESSION YOU WOULD LIKE TO ATTEND

MORNING

MID-MORNING

EVENING

WEEKEND

EDUCATIONAL BACKGROUND

Please list in chronological order academic institutions attended. Also state the years you attended these institutions.

NAME OF INSTITUTION	YEAR IN	YEAR OUT



ENTRY QUALIFICATION

WASSCE

SSSCE

A' LEVEL

ROFFESSIONAL

MATURE

OTHERS (*Please Specify*)

ENDORSEMENT

DECLARATION AND SIGNATURE OF APPLICANT

I declare that the statement on this form is correct. I understand that any offer of admission may be withdrawn if the information provided is fraudulent or if I cannot provide documentary evidence.

signature of Applicant _____

Date _____

REFEREE'S ENDORSEMENT

(This Section must be endorsed by someone of High Reputation)

I accept that the declaration on this form is correct and I have vetted both the photograph attached and claims contained in this application and that to the best of my knowledge the information is accurate.

Name of Referee _____ Signature _____

Address _____ Relation with Applicant _____

Occupation _____ Tel / Cell _____

OFFICIAL USE ONLY

Selected Not Selected Reasons For not Selected _____

FINANCE OFFICE

Receipt Number _____ Form Sold By _____

Date _____ Signature _____



Guidelines for Applicants

HOW TO AVOID DELAYS

Please read this section carefully.

we realize that it is an anxious time for applicants and we aim to process your application quickly and efficiently and return a decision as soon as possible. The application process should run smoothly; however, delays sometimes occur-most of which can be easily avoided by following the procedures below;

- check that you have filled in all the relevant sections on both sides of the form. if any necessary information is omitted (e.g; programme code/Title.)
- make sure that your email address is written clearly as we will use to contact you. please ensure you provide a valid email account and check your regularly.
- send all supporting documentation with your application form. Your application will not be considered under any circumstances. If you can send all your documents to us in one package, unnecessary delay will be avoided. make sure that documents bear your name and date of birth as they appear on your application.
- Attached two endorsed passport photographs to your application before submission.
- All Documents should be submitted with one Duplicate.



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